



Timeslot Request Form

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This form is not applicable for shipments via warehouse or courier deliveries like DHL, FedEx, etc.

EXHIBITION

Exhibitor _____

Booth No. _____

Contractor contact details _____

Company name _____

Address _____

Contact _____

Phone _____

Fax _____

Email _____

SHIPMENT DETAILS

Transit van

Part load trailer

Full load trailer

Size _____

Loading meters _____ ldm

No. of trailers _____

Total gross weight _____ kgs

Volume _____ cbm

TIME SLOTS

Build up	Date	Time
_____	_____	_____
Dismantling	Date	Time
_____	_____	_____
Build up	Date	Time
_____	_____	_____
Dismantling	Date	Time
_____	_____	_____
Build up	Date	Time
_____	_____	_____
Dismantling	Date	Time
_____	_____	_____

Final Slots will be confirmed to you latest _____

FORKLIFT SERVICES

needed for loading _____ yes no

needed for unloading _____ yes no

TERMS

Any form recieved later than _____ will be subject to a surcharge of 30% on the handling tariff. Slots will be given depending on size of shipment, stand size and location. **Cancellation of booked and confirmed slots less than three days prior to confirmed time slot will be subject to a cancellation fee of 500,00 € regardless of vehicle size.** Please send this form latest _____ to one of the following contacts on the right.

Please return answer to ↓
