



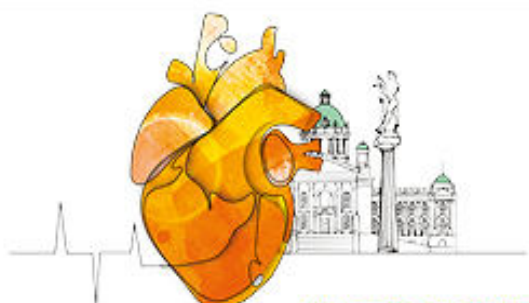
OFFICIAL SHIPPING GUIDELINES & RATES



Heart Failure & World Congress on Acute Heart Failure 2025

17-20 MAY | **BELGRADE & ONLINE**

BE PART OF IT



#HeartFailure2025

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1. SHIPPING DOCUMENTS DEADLINES

ALL DOCUMENTS MUST BE EMAILED BEFORE DEPARTURE TO ENSURE THE SERBIAN CUSTOMS RULES ARE OBEYED CORRECTLY !

To : Heartfailure2025@fairexx.com

Scan of required documents must be sent for verification before departure:

AIRFREIGHT : 3 working days before departure

ROADFREIGHT : 3 working days before departure

OCEANFREIGHT : 7 working days before departure

PLEASE DO NOT SHIP BEFORE FINAL CONFIRMATION !



2. AIRFREIGHT

Your shipment must arrive at Belgrade Airport (BEG) no later than **5th MAY 2025**.

Please consign direct Master Airwaybill prepaid to:

AD INTEREUROPA - Logistické usluge Beograd
Zemunská 174

RS-11272 Dobanovci
Serbia

Notify Fairexx Logistics , Heart failure 2025, Name of exhibitor, Hall and stand Nr.

Please do not ship before approval of documents !

3. COURIER FREIGHT

Your shipment must arrive at below address) no later than **5th MAY 2025**.

Please consign direct Airwaybill prepaid to:

AD INTEREUROPA - Logistické usluge Beograd
Zemunská 174

RS-11272 Dobanovci
Serbia

Contact : ALEKSA OPACIC +38162235706

Notify Fairexx Logistics , Heart failure 2025, Name of exhibitor, Hall and stand Nr.

Please do not ship before approval of documents !

4. ROADFREIGHT FULL AND PART LOADS DIRECT TO VENUE

For all above vehicles no matter if self offloading or requiring forklift assistance, please email attached time slot form to HEARTFAILURE2025@fairexx.com by APRIL 30 2025

Upon booking you will be provided with the necessary details.

5. MARKING OF PACKAGES

Please number every package consecutively and make sure that the following information is indicated on every package:

<p>HEART FAILURE 2025</p> <p>Name of Exhibitor</p> <p>Hall no./Stand no.</p> <p>FAIREXX c/o HEART FAILURE 2025</p>	<p>Please mark all packages with numbers:</p> <p>1 of ... / 2 of ... / 3 of ... etc.</p>
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We kindly ask you to use safe and strong packing material which is strong enough to be re-used after the event.

6. INSURANCE

We strongly recommend to all exhibitors to arrange for an insurance cover to include transit to and from the exhibition, whilst on display and in storage. Please contact us for further information and rates.

7. PAYMENT

All shipments are subject to payment before delivery to the booth.

We accept the following payment methods:

- **Bank transfer:** please provide us with a copy of the transfer statement
- **Credit Card:** please provide us in advance with your credit card details (not for customs expenditures unless with an additional 5% service fee)
- **Cash:** all major currencies are accepted

8. TERMS AND CONDITIONS

All work undertaken is subject to the German Forwarders terms and conditions ADSp, newest edition and the SLVS – liability policy, in conjunction with the conditions and rates for trade fair transportation.

All special transport and crane services are based upon the basic conditions of contract for special transport and crane services – BSK latest edition.

The liability of FAIREXX Logistics for Exhibitions GmbH as Fairs & Exhibitions Forwarder, ceases with deposit and begins with collection of the freight at the exhibition stand, even during the exhibitor's absence, irrespective of the submission of waybills at the exhibition forwarding agent's office. Place of jurisdiction AG Berlin for both sides.

Our invoices are due immediately after issuance without any further notice according to ADSp. Customers not known to us or with whom we do not have any agreed terms of payment, will be asked to pay our expenses before the event starts or on-site during the event or before return shipping of their exhibits.

9. CONTACT DETAILS

E-mail: heartfailure2025@fairexx.com

Phone: +49 (0)30 4403 47 11

FAIREXX – Logistics for Exhibitions GmbH

Marienstrasse 28

12207 Berlin

Germany

www.fairexx.com

PLEASE NOTE:

The above is not to be used as delivery address.



1. DIRECT DELIVERIES TO AND FROM VENUE BELGRADE

A. Full and part trailer loads

Unloading/reloading trucks and direct delivery to/pick up from stand via 3.0-to forklift. Overtime surcharges under section 6 apply.

Up to 3 loading meters (minimum)	€495.00
Up to 6 loading meters	€875.00
Up to 9 loading meters	€1050.00
Up to full trailer	€1,750.00
Coordination & service charge per trailer - Inbound	€145.00
Coordination & service charge per trailer - Outbound	€185.00



2. SHIPMENTS VIA FAIREXX ADVANCED WAREHOUSE

Inbound (1 cbm = 333 kgs)

Transport from FAIREXX advanced warehouse incl. intermediate storage, transfer to venue in Barcelona and delivery to stand. For Satellite Symposia deliveries please add 25% on the mentioned rates, overtime surcharges under section 6 apply.

0–50 kgs	€395.00
51–100 kgs	€595.00
101–200 kgs	€650.00
201–300 kgs	€755.00
301–400 kgs	€885.00
401–500 kgs	€975.00
> 500 kgs	on request
Coordination & service charge per shipment and way	€185.00
Warehouse insurance fee for shipments via airport or warehouse per shipment & way	€65.00

Same charges apply for outbound shipments via advanced warehouse.



3. CUSTOMS CLEARANCE FORMALITIES

Temporary Importation with ATA CARNET

ATA clearance and invitation letter provision	€475.00
Attendance for examination if applicable	€ 125.00
T1 Form cancellation if applicable	€350.00

FINAL Importation with Proforma Invoice

Per operation incl. 1 rate line (HS-Code) up to value of €15.000	€275.00
Above CIF value of €15.000	€450.00
Each additional rate line (HS-Code)	€25.00
Attendance for customs examination (per hour)	€75.00
Application for Importer – obligatory	As per case

Use of deferment account for Duties/Taxes or any advanced payment to customs: 15% of the total amount (Minimum = €175.00). Temporary import bond fee/3% of CIF value/Minimum €175.00.

Export customs clearance as above

4. STORAGE DURING THE EVENT

A. Empty cases handling (min. 2 cbm/order)

Collection from stand, storage, re-delivery after event.

Per started cubic meter and packaging unit	€95.00
Coordination fee per order	€185.00



B. Standbuild fullgoods handling (min. 2 cbm/order)

Collection from stand, storage, re-delivery after event.

Per started cubic meter and packaging unit	€115.00
Coordination fee per order	€185.00

Pallet-truck, normal – counts as 2 cbm per unit

Pallet-truck, long – counts as 3 cbm per unit

Ladder – counts as 2 cbm per unit

Genie – counts as 3 cbm per unit

C. Fullgoods accessible storage

Collection from stand, storage, re-delivery after event.



5. LABOUR AND FORKLIFT HIRE

Skilled labour (without equipment, if not stated otherwise). Overtime surcharges under section 6 apply.

Per worker/started hour (min. 4 hours per worker)	on request
Per 3.0t forklift with driver (works on the stand only) Per started hour (min. 2 hours)	€195.00
Coordination charge per order	€185.00

6. SURCHARGES

Overtime surcharge from 17:00 – 20:00	50%
Night surcharge from 20:00 – 08:00	100%
Saturday, Sunday, Bank holiday	100%
Late arrival surcharge (for arrivals out of official deadlines)	30%

Charges are subject to 19% of VAT. Please provide us with your VAT identification number on your order to apply the reverse charge mechanism. Any other services not covered by this rate will be charged according to separate agreement.

All work undertaken is subject to the German Forwarders terms and conditions ADSp, newest edition and the SLVS – liability policy, in conjunction with the conditions and rates for trade fair transportation. A copy of the relevant set of conditions will be supplied on request.

